

INFORMATION ON PROCESSING OF PERSONAL DATA

Dear Sir or Madam,

in accordance with Article 13 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation, hereinafter referred to as the “**GDPR**”), we hereby inform you about the processing of your personal data that you provided to us, that we obtained when providing services to you or from publicly available sources as well as those that we will obtain when providing services to you in the future (“**personal data**”).

1. Personal data Controller

The Controller of your personal data is the **PRAGUE SECURITY STUDIES INSTITUTE**, with its registered office at Nad Palatou 3057/5, Smíchov, 150 00 Prague, Czech Republic, ID No.: 265 98 035 (hereinafter “**Controller**”) which can be contacted at pssi@pssi.cz and phone number **+420 233 355 735**.

2. Purposes of and legal bases for processing

- 2.1. The primary purpose of processing personal data is using these data when organising events or providing services by the Controller that you paid for or otherwise ordered with the Controller. The legal basis for this purpose of processing personal data is the fulfilment of the contractual obligations of the Controller.
- 2.2. The processing of personal data also takes place for the purpose of informing the participants of events organised by the Controller about the forthcoming events and offering them to take part in them. Personal data are thus processed in order to offer additional services or products of the Controller in the form of direct marketing. The legal basis for this purpose of processing personal data is a legitimate interest of the Controller.
- 2.3. When providing services, we may also have certain obligations set by various legal regulations, such as:
 - providing the grant provider with a list of participants of an event organised by the Controller for which the grant from this provider was used etc.

The processing of personal data takes or will also take place when performing obligations under this legislation.

- 2.4. After termination of service, we will process your personal information in order to resolve any potential complaints you might have, to defend ourselves in any dispute with you and to put forward claims against you. This is our legitimate interest.
- 2.5. The Controller can also take pictures of the participants in events organised by the Controller and place them on their website for promotional reasons. The legal basis for this purpose of processing personal data is a legitimate interest of the Controller.

3. Recipients of personal data

3.1. We may transfer personal data to the following entities:

- grant providers for events organised by the Controller (e.g. EU, NATO and other similar organisations);
- natural persons cooperating with the Controller, particularly project coordinators and other natural persons involved in organising events held by the Controller;
- establishers of the Controller;
- other state authorities, if required by the relevant legislation.

4. Storage period of personal data

4.1. Personal data will be stored for an indefinite period of time.

5. Your rights

- 5.1. You have the right to request access to personal data, i.e. the right to obtain confirmation from the Controller whether your personal data are or are not processed and, if so, you have the right to access your personal data and other information. You also have the right to rectify inaccurate personal data or add missing personal data.
- 5.2. If one of the reasons mentioned in Article 17 (1) of the GDPR is given but any of the conditions mentioned in Article 17 (3) of the GDPR is not met, you have the right to erasure of your personal data.
- 5.3. If the case referred to in Article 18 (1) of the GDPR occurs, you have the right to restriction of the processing of your personal data.
- 5.4. If your personal data are processed for the purpose mentioned in paragraph 2.2 above, you also have the right to object to such processing of personal data. In such case, we will no longer process your personal data for this purpose.

- 5.5. If your personal data are processed for the purpose mentioned in paragraphs 2.4 and 2.5 above, you have the right to object to such processing of personal data. In such case, we will be obliged to prove there are legitimate reasons for processing, otherwise we will no longer process your personal data.
- 5.6. All rights mentioned here may be asserted by contacting the Controller using the above email address or phone number.
- 5.7. Should you believe that the processing of your personal data infringes the GDPR, you have the right to lodge a complaint with a supervisory authority, particularly in the country of your residence, employment or where the alleged infringement took place. The supervisory authority for the Czech Republic is Úřad pro ochranu osobních údajů (Office for Personal Data Protection), headquartered at Pplk. Sochora 27, 170 00 Prague 7, Czech Republic, ID No.: 708 37 627, www.uoou.cz.

PRAGUE SECURITY STUDIES INSTITUTE